

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Tuesday, March 26, 2019 – 8:00 a.m. - 9:30 a.m. – Room FR 309

ANNUAL MEETING AGENDA

1) Call to Order Annual Board of Trustees Meeting

2) Remote Participation

MOTION: The Board of Trustees strongly encourages its members to physically attend all Board meetings whenever possible. However, the Board recognizes that in some cases a Board member may not be able to physically attend a meeting. Therefore, pursuant to 940 Code of Massachusetts Regulations 29.10, the Board moves to permit Robert Gilbert to participate remotely.

3) Annual Budget Report

4) Report of the Nominating Committee

MOTION: To approve the nominations of the Nominating Committee as presented at today's meeting.

5) Annual Presidential Authorization

MOTION: To authorize the individuals appointed, whether permanent or interim, to the positions of President, Vice President for Administration & Finance and Comptroller, to sign legal documents on behalf of the College.D18

6) President's Annual Report

MARCH MEETING AGENDA

1) Call to Order

2) Remote Participation

MOTION: The Board of Trustees strongly encourages its members to physically attend all Board meetings whenever possible. However, the Board recognizes that in some cases a Board member may not be able to physically attend a meeting. Therefore, pursuant to 940 Code of Massachusetts Regulations 29.10, the Board moves to permit Robert Gilbert to participate remotely.

3) Approval of Meeting Minutes of the January 22, 2019 & February 26, 2019 Meeting
(**ATTACHMENT I & Ia**)

4) Personnel Actions

a) Appointments, Reappointments, and Non Reappointments for Non-Unit Professional, Unit Professional Staff, and Faculty. (**ATTACHMENT II & IIa**)

MOTION: To approve the February 26, 2019 & March 26, 2019 personnel actions report for Appointments for Non-Unit Professional Staff, MCCC Unit Professional Staff, and Faculty as presented at today's meeting.

b) Recommendations for Change in Rank (**ATTACHMENT III**)

MOTION: To approve the recommendations for Change in Rank as presented at today's meeting.

MOTION: To empower the President of the College to approve all personnel actions prior to the next meeting.

5) Finance Committee Report

a) To approve FY19 Second Quarterly Report (**ATTACHMENT IV & IVa**)

MOTION: To approve the Second Quarterly Statement of Revenue and Expenses for FY 2019 as presented at the February 26, 2019 meeting.

b) To approve the Restated FY18 Audited Financial Statements
(**ATTACHMENT V & Va**)

MOTION: To approve the Restated FY18 Audited Financial Statements as approved by the Audit & Finance Committee on October 23, 2018, with subsequent revisions related to allocations by the Commonwealth of Massachusetts regarding retiree benefits as presented at the February 26, 2019 meeting.

6) Spring 2019 Higher Education Resolution (**ATTACHMENT VI, VIa & VIb**)

MOTION: To approve the Spring 2019 Resolution in Support of Increased Funding for Public Higher Education as presented at the February 26, 2019 meeting.

7) Report of the Chair

8) President's Report

a) Strategic Plan In-Depth: English for Speakers of Other Languages (ESOL)
b) General Updates

9) Upcoming Events

- 1) **DHE Annual Trustee Conference** – March 28, 2019, 10:00-3:30 pm, Doubletree Hotel, Westborough, MA
- 2) **MCCTA Student Leadership Awards** – March 28, 2019, 3:45-6:00 pm, Doubletree Hotel, Westborough, MA
- 3) **HCC Foundation Scholarship Reception** – Thursday, May 9, 2019, 11:00 am, Bartley Center for Athletics & Recreation
- 4) **College Honors and Awards Night** – Wednesday, May 22, 2019, 6:30 pm, Peoples Bank Room
- 5) **Commencement** – Saturday, June 1, 2019, 10:00 am – MassMutual Center

NEXT SCHEDULED MEETING – TUESDAY, APRIL 23, 2019

*** There will be a Finance Committee meeting following the March 26th Board meeting ***